

Zion Township

“We lead. We empower. We advocate. We connect residents to resources, services and solutions.”

Agenda

REGULAR MEETING OF THE ZION TOWN BOARD OF TRUSTEES TO BE HELD TUESDAY, JULY 21, 2020 AT 6:15 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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1. Call to order
2. Roll call
3. Pledge of Allegiance to the Flag
4. Agenda Changes
5. Approval of Minutes of a Regular Meeting held on June 16, 2020 at 6:15 p.m.
6. **SPECIAL PRESENTATION:** Fence Mural Winner – Elena Lopez
7. Citizen Comments
8. Authorize bills for payment

Assessor’s Office	\$ 14,390.16	
Community Support	\$ 499.95	
Youth Services	\$ 0.00	
Senior Services	\$ 597.42	
Operating Expenses	\$ 34,570.16	
Township Fund Total Expenses		\$ 50,057.69

<u>General Assistance Fund</u>		
Public Support	\$ 1,928.40	
Operating Expenses	\$ 18,933.84	
General Assistance Fund Total Expenses		\$ 20,862.24

FICA Total Expenses \$ 2,864.14

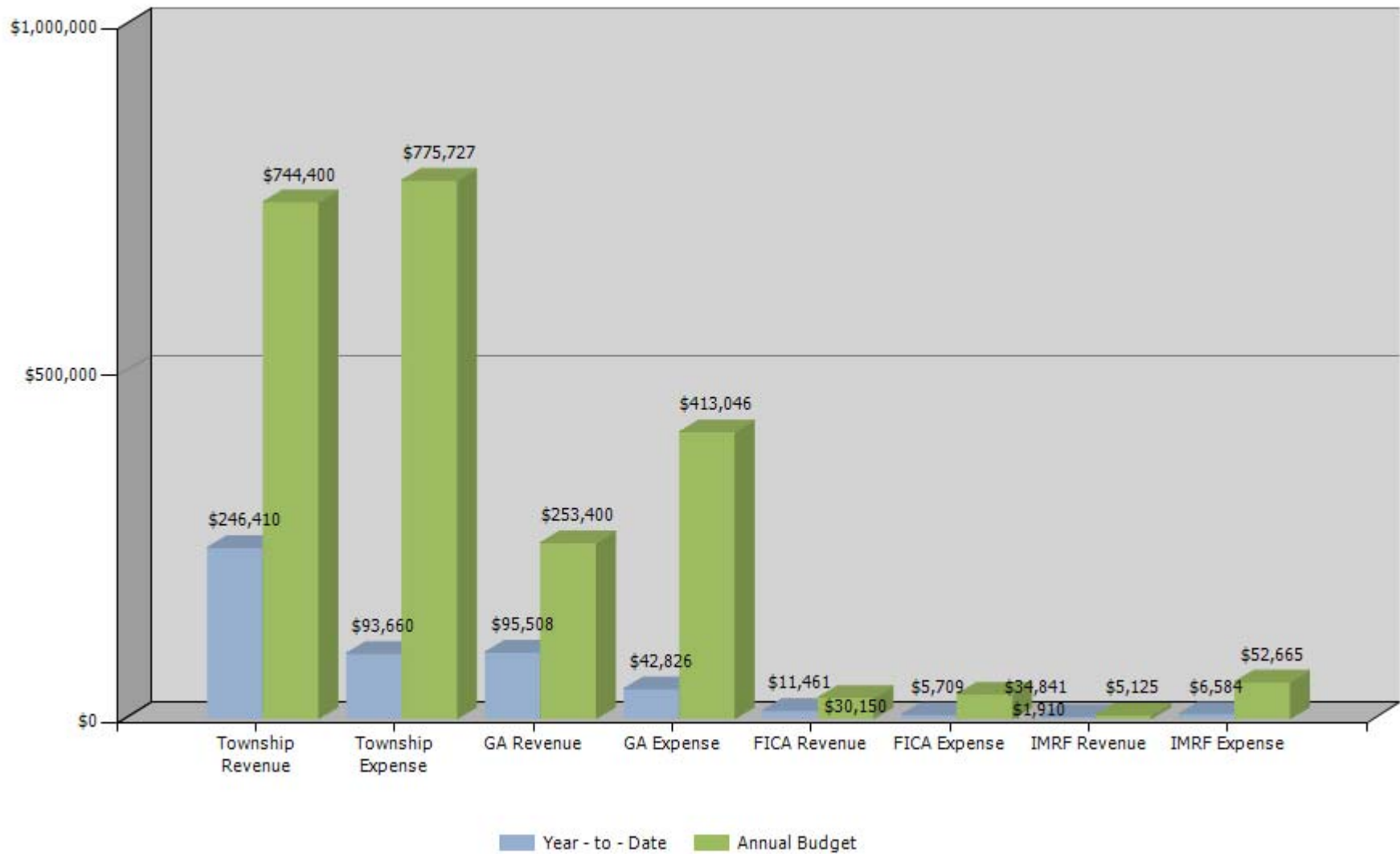
IMRF Total Expenses \$ 3,098.92

TOTAL BILLS: \$ 76,882.99

9. **PUBLIC HEARING** for Appropriation Ordinance of Township of Zion for Fiscal Year May 1, 2020 through April 30, 2021
10. Consider passing Appropriation Ordinance of Township of Zion for Fiscal Year May 1, 2020 through April 30, 2021

11. Consider next steps for Assessor Position
12. Assessor's Report
13. Supervisor's Report/Announcements
14. Adjourn

**Zion Township
Revenue & Expense
Actual vs. Budget
For the 2 Months Ended June 30, 2020**



**Zion Township
Income Statement
Summary Actual vs. Budget
As of June 30, 2020**

	<u>Month-to-Date Actual</u>	<u>Year-to-Date Actual</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>Remaining Budget</u>
<u>Township Fund</u>					
Revenues	\$ 210,644.34	\$ 246,410.06	\$ 744,400.00	\$ 497,989.94	66.90%
<u>Operating Expenses</u>					
Personnel	23,671.91	45,181.43	310,973.00	265,791.57	85.47%
Contractual Services	9,041.67	13,915.20	100,017.00	86,101.80	86.09%
Other Operating Expenses	1,856.58	6,251.73	45,974.00	39,722.27	86.40%
Capital Outlay	0.00	0.00	57,708.00	57,708.00	100.00%
Total Operating Expenses	<u>34,570.16</u>	<u>65,348.36</u>	<u>514,672.00</u>	<u>449,323.64</u>	<u>87.30%</u>
Community Support	499.95	499.95	23,000.00	22,500.05	97.83%
Youth Services:					
Total Youth Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Senior Services:					
Senior Meals	0.00	0.00	3,300.00	3,300.00	100.00%
Senior Transportation	597.42	877.42	17,500.00	16,622.58	94.99%
Senior Support	0.00	0.00	5,750.00	5,750.00	100.00%
Total Senior Services	<u>597.42</u>	<u>877.42</u>	<u>26,550.00</u>	<u>25,672.58</u>	<u>96.70%</u>
Assessor's Office:					
Personnel	12,927.01	24,974.46	180,160.00	155,185.54	86.14%
Contractual Services	351.98	720.67	15,060.00	14,339.33	95.21%
Other Operating Expenses	1,111.17	1,239.11	16,285.00	15,045.89	92.39%
Total Assessor's Office	<u>14,390.16</u>	<u>26,934.24</u>	<u>211,505.00</u>	<u>184,570.76</u>	<u>87.27%</u>
Total Expenses	<u>50,057.69</u>	<u>93,659.97</u>	<u>775,727.00</u>	<u>682,067.03</u>	<u>87.93%</u>
Excess Revenues less Expenses	<u>\$ 160,586.65</u>	<u>\$ 152,750.09</u>	<u>\$ (31,327.00)</u>	<u>\$ (184,077.09)</u>	
<u>General Assistance Fund</u>					
Revenues	\$ 81,645.08	\$ 95,507.76	\$ 253,400.00	\$ 157,892.24	62.31%
<u>Expenses</u>					
Personnel	14,575.15	28,257.81	203,970.00	175,712.19	86.15%
Contractual Services	3,271.40	4,319.39	29,071.00	24,751.61	85.14%
Other Operating Expenses	1,087.29	3,637.30	22,055.00	18,417.70	83.51%
Public Support	1,928.40	6,611.33	157,950.00	151,338.67	95.81%
Total Expenses	<u>20,862.24</u>	<u>42,825.83</u>	<u>413,046.00</u>	<u>370,220.17</u>	<u>89.63%</u>
Excess Revenues less Expenses	<u>\$ 60,782.84</u>	<u>\$ 52,681.93</u>	<u>\$ (159,646.00)</u>	<u>\$ (212,327.93)</u>	
<u>FICA Fund</u>					
Revenues	\$ 9,797.41	\$ 11,460.93	\$ 30,150.00	\$ 18,689.07	61.99%
Expenses	<u>2,864.14</u>	<u>5,708.56</u>	<u>34,841.00</u>	<u>29,132.44</u>	<u>83.62%</u>
Excess Revenues less Expenses	<u>\$ 6,933.27</u>	<u>\$ 5,752.37</u>	<u>\$ (4,691.00)</u>	<u>\$ (10,443.37)</u>	
<u>IMRF Fund</u>					
Revenues	\$ 1,632.90	\$ 1,910.15	\$ 5,125.00	\$ 3,214.85	62.73%
Expenses	<u>3,098.92</u>	<u>6,584.49</u>	<u>52,665.00</u>	<u>46,080.51</u>	<u>87.50%</u>
Excess Revenues less Expenses	<u>\$ (1,466.02)</u>	<u>\$ (4,674.34)</u>	<u>\$ (47,540.00)</u>	<u>\$ (42,865.66)</u>	

Zion Township Updates – 7/21/20

Mission: *We lead. We empower. We advocate. We connect residents to resources, services and solutions.*

Vision: *We make Zion better.*

Core Values: *Humility ~ Encouragement ~ Appreciation ~ Reverence ~ Tenacity*

ZION TOWNSHIP UPDATES

- Monthly Report Attached.
- Zion Township has received a grant for \$110,000 from Lake County for Cares Act funds to assist residents. These funds will help with rent and utilities (gas and electric). You must prove you were financially impacted by Covid-19. Zion Township has also established strategic partnerships with Community Action Partnership, Mother's Trust Foundation and Community Partners for Affordable Housing to streamline funding sources to support residents who have been impacted by Covid-19.
- Catholic Charities is distributing Farmers Market Coupon Booklets to be used at markets across Lake County for seniors 60 and older. Applications are available at Zion Township, the Zion Park District and N&T's Restaurant.
- Help make Zion the Zinnia Capital! Visit ZinniasforZion.com for opportunities to get involved!!! Visit the website for Coloring Contest pages and submitting best Zinnia yard nominees.
- Due to the outpour of interest to infuse art in our community, The Artbeat of Zion is being formed. Anyone interested in participating, please reach out to Cheri@ZionTownship.org. Thank you to Cherry Greg for allowing us to utilize her sign on Sheridan and Shiloh Blvd. to post inspirational statements.
- The winner of the Zion Township Fence Mural Contest is Ms. Elena Lopez. The mural is currently being painted.

BOARD SPECIFIC ISSUES

- Zion Township is cautiously open, but we are watching the Lake County Covid-19 numbers and making a weekly decision on whether to have the doors open or not. All calls and emails are being answered and residents are being assisted during normal business hours.
- As we received the Cares Act, we will not be altering our guidelines for Emergency Assistance in any way.
- Office closed on August 6 and 7 for the Global Leadership Summit training.
- Budget and Appropriation approval for 2020-2021.
- The Assessor's position has been posted with a deadline of August 14, 2020. Recommend scheduling interviews prior to the next board meeting to be able to make a decision prior to the retirement of Assessor Larry Wicketts.

COVID 19 – KEY RESOURCES

Supervisor Neal is hosting a weekly Facebook Live to share updates at 1:00pm each Friday .

- ❖ Anyone needing financial assistance due to Covid-19, sign up for the Financial Capabilities Class through Community Partners for Affordable Housing at: <http://www.cpahousing.org/class-registration/> as it is a prerequisite for receiving assistance.
- ❖ Abiding Love Food Pantry: Each Wednesday from 10am til 1pm at Christian Assembly of God Church, 2929 Bethel Blvd, Zion.
- ❖ North Point Church Food Pantry: Each Monday from 1:30-6pm at 900 N Lewis Ave., Winthrop Harbor.
- ❖ Lake County Complaint Line for Landlord and Business Issues: 847-377-8130.
- ❖ Mental Health Help:
 - ❖ Lake County Crisis Line Open 24/7: 847-377-8088
 - ❖ Nicasa – substance abuse, mental health or gambling problem: 847-546-6450 or <https://nicasa.org>
 - ❖ Text "TALK" to 552020



Monthly Report

June 2020

Programs & Services

- **Community**
 - Incoming Calls: 299
 - Walk-In Clients: 0
 - Notary: 1
 - Medical Equipment Pantry: 0
 - Passports: 0
 - Voter Registration: 0
- **Senior**
 - Senior Half-Fare Taxi Tickets: 3
 - Senior Birthday Cards: 71
- **Youth**
 - Summer Work Program (June/July): 0

Referrals & Other Agency Application Processing

- **RTA Free or Reduced Ride Program Processing: 0**
- **Benefit Access Online Applications Processing: 5**
- **Initial Screenings Total: 29**
- **Resource Referrals**
 - Resource Appointments: 12
 - Total People Referred: 33
 - Total Referrals Made: 66
- **Zion Township Directly Assisted: 27**
- **Referrals to Partner Agencies**
 - Catholic Charities: 2
 - Community Action Partnership of Lake County: 5
 - Community Partners for Affordable Housing: 9
 - DHS: 1
 - IDES: 4
 - Lake County Job Center: 5
 - Love INC: 6
 - Midwest Veteran's Closet: 1
 - Sleep In Heavenly Peace: 1
- **LIHEAP Application Processing (July & Sept. – May)**
 - Applicants: 0
 - Applications Completed: 0
 - Total Funds Accessed for Zion: \$
 - March report is not yet available

Assistance Programs

- **Case Manager Appointments: 34**
(Sum of Resource, GA, and EA)
- **General Assistance**
 - Appointments: 19
 - Application Pick-ups: 4
 - Submitted Applications: 3
 - New Recipients: 3
 - Denials: 0
 - Flat Grant Approvals: 13/\$4,198.29
 - Transportation: 7
 - Prescriptions: 1
 - GED: 0
 - Substance Abuse: 0
 - Drug Testing: 0
 - Counseling: 0
 - Evaluations: 0
 - Record Expungement: 0
 - Completions (terminations): 2
 - Employed: 0
 - SSI Approved: 0
 - Relocation: 0
 - Other: 1
 - Suspended: 1
- **Emergency Assistance**
 - Appointments: 3
 - Total People: 3
 - Approved Applications: 1/\$400
 - Housing: 1
 - Utilities: 0
 - Work Related: 0
 - Substance Abuse Counseling: 0
 - EA Denials: 0
 - EA Incomplete Applications: 2
- **Financial Counseling Certificates: 2**
- **Emergency Transportation Assistance**
 - Gas Vouchers: 0
 - 1-Day Bus Pass: 0
 - Train/Other: 0
 - Total Funds Spent: \$.00

Submitted by: ZT Staff

Township Supervisor: