

Zion Township

“We lead. We empower. We advocate. We connect residents to resources, services and solutions.”

Agenda

REGULAR MEETING OF THE ZION TOWN BOARD OF TRUSTEES TO BE HELD TUESDAY, APRIL 16, 2019 AT 6:15 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

* * * * *

1. Call to order
2. Roll call
3. Pledge of Allegiance to the Flag
4. Agenda Changes
5. Approval of Minutes of a Regular Meeting held on March 19, 2019 at 6:15 p.m.
6. Citizen Comments
7. Authorize bills for payment

Assessor’s Office	\$ 10,141.14	
Community Support	\$ 104.49	
Youth Services	\$ 3.62	
Senior Services	\$ 679.00	
Operating Expenses	\$ 32,462.63	
Township Fund Total Expenses		\$ 43,390.88

General Assistance Fund

Public Support	\$ 3,937.13	
Community Support	\$ 0	
Operating Expenses	\$ 7,260.47	
General Assistance Fund Total Expenses		\$ 21,197.60

FICA Total Expenses \$ 2,665.18

IMRF Total Expenses \$ 1,873.99

TOTAL BILLS: \$ 69,127.65

8. Receive & Place on File: 2018 Zion Township Annual Report per Chairman Neal
9. Consider approval to increase General Assistance Stipend per Chairman Neal
10. Consider approval of Van purchase per Chairman Neal
11. Consider approval of ZB Magazine collaboration per Chairman Neal

12. Tax Objection recommendation per Attorney
13. New Tech Internship presentation and approval
14. Assessor's Report
15. Supervisor's Report/Announcements
16. Adjourn

MINUTES OF AN ANNUAL MEETING OF THE TOWN OF ZION HELD TUESDAY, APRIL 9, 2019, AT 6:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

Town Clerk Spooner called the Annual Town Meeting to order.

Town Clerk Spooner led in the Pledge of Allegiance.

Town Clerk Spooner declared nominations in order for the position of Moderator of the Town Meeting. It was moved by Cheri Neal, seconded by Kathy Champine that William Bremner serve as Moderator of the Annual Meeting. Upon voice vote, all answered aye. Motion carried.

Town Clerk Spooner administered the oath of office to Mr. Bremner. The Moderator assumed the Chair.

MINUTES

It was moved by Kathy Champine, seconded by Mike McDowell that minutes of the Annual Town Meeting held Tuesday, April 10, 2018 at 6:00 P.M. be approved as read. Upon voice vote, all answered aye. Motion carried.

LEASE OFFICE SPACE

Cheri Neal stated at the last Town Meeting she shared with everyone that the Township wanted to maximize their space by leasing office space to outside agencies. Approval is sought from the electors at the Annual Town Meeting to allow Zion Township to lease office space to other agencies. The following agencies are seeking to lease office space from the Township.

- State Senator Melinda Bush
- State Representative Joyce Mason
- Nicasa Substance Abuse evaluations
- Mano a Mano
- Counseling Services through Cynthia Lincke
- English as a Second Language Classes
- Grandparents Raising Grandchildren
- Community Action Partnership Financial Education
- Affordable Housing Commission
- Lake County Housing Authority Self-Sufficiency Program

It was moved by Kathy Champine, seconded by Adriana Arcella to allow the Zion Township to lease office space to outside agencies. Upon voice vote, all answered aye. Motion carried.

TOWNSHIP FINANCIAL REPORT

Town Clerk Spooner distributed the annual financial statement to the electors, a copy of which is appended to these minutes.

It was moved by Kathy Champine, seconded by Mike McDowell to accept the Supervisor’s oral report as presented. Upon voice vote, all answered aye. Motion carried.

It was moved by Kathy Champine, seconded by Mike McDowell to accept the Assessor’s oral report as presented. Upon voice vote, all answered aye. Motion carried.

CITIZEN INPUT

Kathy Champine stated she is impressed with the job the Township office does. She asked if there was a handout available detailing what the Township does. She thanked the Township for the convenient services offered.

William Bremner stated at the last Township Board meeting there was discussion that \$40,000 was spent on a magazine. He feels it is a waste of money. He stated the newspaper comes out weekly and information can be provided for free in the newspaper. He stated the \$40,000 should be refunded as it is a waste of taxpayer money.

ADJOURN

There being no further business to come before this Annual Meeting at this time, it was moved by Kathy Champine, seconded by Mike McDowell that the Annual Meeting be adjourned at 6:20 p.m., to Tuesday, April 14, 2020 at 6:00 P.M. Upon voice vote, all answered aye. Motion carried.

Town Clerk

Moderator

MINUTES OF A REGULAR MEETING OF THE TOWN BOARD OF TRUSTEES HELD TUESDAY, APRIL 16, 2019 AT 6:15 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

Chairman Neal called the meeting to order.

On call of the roll the following answered present: Trustees McDowell Fischer, McKinney, DeTienne and Chairman Neal. Assessor Wicketts was present.

Mr. Bremner led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Trustee Fischer, seconded by Trustee McDowell that the agenda be accepted with the following changes:

- Delete approval for item 11 – Consider approval of ZB Magazine collaboration
- Delete the presentation for item 13 –New Tech Internship presentation and approval

MINUTES

It was moved by Trustee McDowell, seconded by Trustee DeTienne that the minutes of a Regular Meeting held on March 19, 2019 at 6:15 p.m. be approved as presented, with all members having received printed copies prior to the meeting. The vote on roll call was: Trustees McDowell, aye; Fischer, aye; McKinney, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

CITIZEN COMMENTS

William Bremner, Zion, stated at the Annual Town Board Meeting he voiced his opinion regarding the ZB Magazine. Chairman Neal has since sat down with Mr. Bremner and explained the details. He apologized for his negative comments. Chairman Neal stated she appreciates the dialogue and Mr. Bremner was within his rights as a citizen to vent his frustrations. It allows her to see how miscommunication can happen and to help fix the problem.

BILLS

It was moved by Trustee Fischer, seconded by Trustee McDowell that bills be authorized for payment as follows:

Assessor’s Office	\$ 10,141.14	
Community Support	\$ 104.49	
Youth Services	\$ 3.62	
Senior Services	\$ 679.00	
Operating Expenses	\$ 32,462.63	
Township Fund Total Expenses		\$ 43,390.88
 <u>General Assistance Fund</u>		
Public Support	\$ 3,937.13	
Community Support	\$ 0	
Operating Expenses	\$ 7,260.47	
General Assistance Fund Total Expenses		\$ 21,197.60
<u>FICA</u> Total Expenses		\$ 2,665.18
 <u>IMRF</u> Total Expenses		 \$ 1,873.99
 TOTAL BILLS:		 \$ 69,127.65

The vote on roll call was: Trustees McDowell, aye; Fischer, aye; McKinney, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

RECEIVE & PLACE ON FILE/2018 ZION TOWNSHIP ANNUAL REPORT

Chairman Neal stated this was the first year she and her team spent the time to try and explain what the Township does to better serve the residents. She stated she is proud of what they have accomplished this year through the Township. They were able to process LIHEAP applications totaling over \$150,000. They have been able to connect residents with more resources and services they have been able to provide have gone up substantially. She has a great staff that is fully dedicated to helping residents. The annual report is also available on the website and at the Township office.

It was moved by Trustee Fischer, seconded by Trustee McDowell to receive and place on file the 2018 Zion Township Annual Report. The vote on roll call was: Trustees McDowell, aye; Fischer, aye; McKinney, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

INCREASE/GENERAL ASSISTANCE STIPEND

Chairman Neal stated she received notice from the Township Officials of Illinois that DHS (Department of Human Services) has raised their stipend and the Township must at least match. State statute states; based on the monthly payment level for an adult case is the greater of \$304 or as set by the General Assistance Office based on current available funds and guidelines from the State. For the past 18 years the amount has been \$250. To qualify for these funds, individuals must have no income and no means of an income. If an individual has children, is disabled or a veteran, they must go through a different program. Some of those programs can take years to get approved for. In the meantime, the Township can help through the General Assistance Program. Currently an individual receives \$250 a month in vouchers. Individuals that are looking to get back into the workforce must go through a separate fund. They can choose where the stipend can be used to best help them. Everything is in a voucher form and no cash is ever given out. The minimum stipend has been raised to \$304. She met with Adriana Ortiz the Township Case Manager. She has requested that they raise the stipend to \$350 a month. The number is based on the likelihood that someone will find a room to rent for \$350. She is proposing to raise the stipend to \$350 a month effective May 1, 2019. Trustee McDowell stated Chairman Neal has given some good reasons to raise the stipend. He asked if there is money in the budget to cover the increase. Chairman Neal stated there is money in the budget. They are mandated by the State to help individuals if they come in to the Township for assistance. They have currently spent 52% of the General Assistance Fund budget. She knows there are a large amount of people in the community that qualify for the program. She stated it is not just the stipend they receive, it is also the help and support of the staff to get them through the next stages. Trustee McKinney asked if there were any stipulations that go with the voucher. Chairman Neal stated there must be approval of the landlord and an affidavit must be signed saying it is ok for a person to possibly share with another person. Trustee McDowell asked how many people were currently on General Assistance. Chairman Neal stated last month there were 19 appointments and 14 were approved. The majority of the Grant approvals are for Transportation. Trustee McDowell asked with the State mandated increase, would it extend the Township beyond its ability to pay. Chairman Neal believes it will fall within the range they can physically handle. Trustee McDowell asked what would happen if they ran out of funds. Chairman Neal stated they would transfer the money from another fund.

TOWNSHIP VAN PURCHASE

Chairman Neal stated she has been doing a lot of work researching the purchase of a van. They can purchase a used van Transit van for \$32,149. She checked to see what it would cost to rent a van from Enterprise for 6 weeks and the amount would be \$5,267.00. Through the State Bid Program, with Landmark Ford a T350 van would cost \$33,849.00. She is meeting with My Father's Business on Thursday to discuss a proposal. She asked the Trustees what a fair

partnership would be if the van cost \$35,000. Trustee Fischer asked what the split was in the past. He stated My Father's Business will be using the van on a weekly basis. Chairman Neal stated they use it for all kinds of activities. She stated she does not want to purchase the van just to use it for 6 weeks and 1 day a month for the Red Hats. Trustee McDowell asked if they are looking to rent it or do a joint purchase. Chairman Neal recommended the Township be the owner and ask them to pay a portion and have a lease agreement. Trustee Fischer stated the cleanest option is for the van to be a Township vehicle and lease it to the organization. Trustee McDowell asked if approval is needed prior to the meeting with My Father's Business. Chairman Neal stated she would like a recommendation from the Board. Trustee McDowell stated a lease agreement would be the best option. He suggested coming up with an amount within their budget. Trustee Fischer stated it will be a good way to support a non-governmental agency and the van is necessary for the summer work program. Chairman Neal stated there is a very slim chance they will have the van by the time the summer work program begins. She stated she would like to see them come up with \$15,000 for the purchase and the Township will be responsible for the maintenance and the insurance. Trustee McDowell asked Chairman Neal if she will propose \$15,000 along with a lease agreement. He stated as long as it would be comparable to what a lease would cost. He asked Chairman Neal if she has looked into a custom vehicle. He stated RV places build custom vehicles and it may be cheaper. He knows of a place in Indiana that builds them. Chairman Neal asked Trustee McDowell if he would look into it and will bring the information back to the next meeting.

TAX OBJECTION

Chairman Neal stated the tax objection has been settled for \$17,800. She would like to pay the amount out of the current budget so as to avoid the same situation next year.

It was moved by Trustee McDowell, seconded by Trustee Fischer to approve the payment of \$17,800 from the current budget. The vote on roll call was: Trustees McDowell, aye; Fischer, aye; McKinney, aye; and Chairman Neal, aye. Motion carried.

NEW TECH INTERNS

Chairman Neal stated she has been working with four New Tech interns. The goal is to create a website that includes each of the taxing bodies. They met with Ronnell Pipes and Steven Angelos and they would like to add it under the Zion Together website that would include a link that lists each of the taxing bodies. The information will contain information on what each of the taxing bodies do. It would list each elected official, the compensation for the position and what the responsibilities would be and the qualifications needed for the position. It would also include a picture, resume, bio and the reason for wanting to serve on the Board. The idea is for a citizen to be able to click on the links and educate themselves on what the taxing bodies do and become familiar with who they elected. If citizens have concerns, they will have a place to find contact information. The Township will be the first to create a page and once that is completed they can move on to the other taxing bodies. Trustee Fischer stated it is a good idea and a good project for students. Trustee McKinney stated it is a good way to connect all the entities and have a place for one funnel of communication for resident. Chairman Neal stated residents will be able to go the Zion Together website and find all the information.

It was moved by Trustee Fischer, seconded by Trustee McDowell to support the New Tech Internship presentation. The vote on roll call was: Trustees McDowell, aye; Fischer, aye; McKinney, aye; and Chairman Neal, aye. Motion carried.

ASSESSOR'S REPORT

Assessor Wicketts stated tax bills will be mailed out the second week of May. The Zion school tax rate was 19.092496 now the rate is 17.584232 which is a 1.086% decrease in the tax rate. The Beach Park school rate was 16.272865 now the rate is 15.550873 which is a 1.046% decrease in the rate. Home values are going up but unfortunately tax bills will also be going up. The values are going up faster than the tax rates are going down. Seniors should be sure they apply for their exemptions. If a senior is 65 years old and has income of less than \$65,000 they will qualify for the Senior Freeze. Seniors can call the Assessor's office to be sure they are getting all the exemptions that are available to them. The exemptions that may be available are; 1- Homestead Exemption, if you live in the house you will automatically receive a \$6,000 deduction 2- If you are a senior and live in the house you will automatically receive a \$5,000 exemption 3- If you are a senior and live in the house and make less than \$55,000 your assessment is frozen. He does not have an estimate on the EAV as this is a reassessment year and everything will be revalued. All neighborhoods are assessed differently depending on the sales in the neighborhood.

SUPERVISOR'S REPORT

Chairman Neal provided the following information:

- Zion Monthly Report March, 2019
- Zinnias for Zion is in its 2nd year. Thanks to donations from Ball Horticultural Company and Joyful Butterfly, FREE Zinnia seeds are available to all residents. Planting begins at the end of May! We are also looking for individuals and/or groups to adopt locations throughout the community to plant and tend to. Flowers will be provided.
- The Senior Resource Day is TOMORROW at the Zion Park District Sports Arena beginning at 8:30am. ALL seniors are encouraged to attend.
- The Job Center of Lake County will be at Zion Township on Saturday, May 4th to process paperwork for youth in the 2019 Summer Work Program.
- April 25th is the anniversary for the Queen Bees of Zion Red Hat Society. They will be meeting at Zo Go's at 2pm to play Bunco, thanks to ReMax Realtor Brenda Lawler.
- ZT is now home to Community ESL classes provided by a partnership with Mundelein High School and District 6. Classes are on Tuesdays and Thursdays for basic and advanced learners. For more information, call 847-949-2200 ext.1399, 1403 or 1400.
- LIHEAP applications are accepted at ZT each Tuesday from 1- 3pm through May, 2019. In 2018, Zion Township was able to process applications totaling \$150,726, assisting Zion residents in accessing funds to help with their Com Ed and North Shore Gas bills.
- FREE counseling services are now being provided at Zion Township thanks to Princesses and Ladies, Inc. and Cynthia Lincke. Call Zion Township for more information.

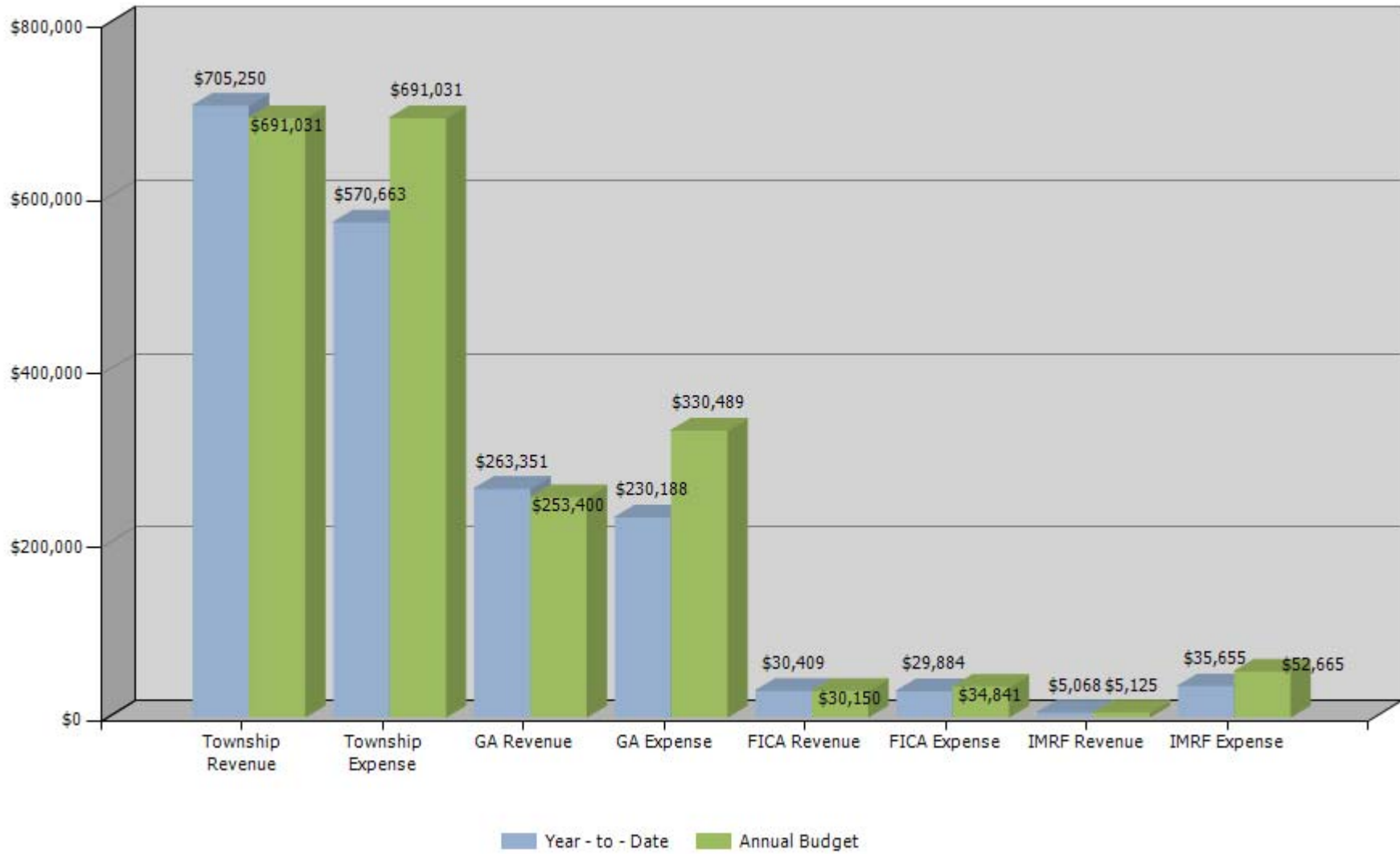
Chairman Neal stated it was the last meeting for two of the Trustees. She thanked Lloyd DeTienne for all his wisdom, guidance and support and willingness to scrutinize the financials. Trustee DeTienne stated it has been a good experience for him and he will miss going to the Township. Chairman Neal also thanked Billy McKinney for serving as a Trustee. She has enjoyed the comradery of the team.

ADJOURN

There being no further business to come before the Board at this time, it was moved by Trustee Fischer, seconded by Trustee McDowell and unanimously approved the meeting be adjourned at 6:59 p.m. Motion carried.

Town Clerk

**Zion Township
Revenue & Expense
Actual vs. Budget
For the 11 Months Ended March 31, 2019**



**Zion Township
Income Statement
Summary Actual vs. Budget
As of March 31, 2019**

	<u>Month-to-Date Actual</u>	<u>Year-to-Date Actual</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>Remaining Budget</u>
<u>Township Fund</u>					
Revenues	\$ 700.14	\$ 705,250.39	\$ 691,031.00	\$ (14,219.39)	-2.06%
<u>Operating Expenses</u>					
Personnel	23,591.62	274,050.31	314,734.00	40,683.69	12.93%
Contractual Services	6,620.85	55,689.95	68,634.00	12,944.05	18.86%
Other Operating Expenses	2,250.16	31,495.01	37,270.00	5,774.99	15.50%
Capital Outlay	0.00	51,246.25	52,708.00	1,461.75	2.77%
Total Operating Expenses	<u>32,462.63</u>	<u>412,481.52</u>	<u>473,346.00</u>	<u>60,864.48</u>	<u>12.86%</u>
Community Support	104.49	10,763.11	14,750.00	3,986.89	27.03%
<u>Youth Services:</u>					
Summer Work Program	3.62	15,493.73	21,280.00	5,786.27	27.19%
Total Youth Services	<u>3.62</u>	<u>15,493.73</u>	<u>21,280.00</u>	<u>5,786.27</u>	<u>27.19%</u>
<u>Senior Services:</u>					
Senior Meals	0.00	3,207.89	6,300.00	3,092.11	49.08%
Senior Transportation	655.00	11,462.70	17,000.00	5,537.30	32.57%
Senior Support	24.00	965.22	2,650.00	1,684.78	63.58%
Total Senior Services	<u>679.00</u>	<u>15,635.81</u>	<u>25,950.00</u>	<u>10,314.19</u>	<u>39.75%</u>
<u>Assessor's Office:</u>					
Personnel	9,610.79	101,119.09	127,360.00	26,240.91	20.60%
Contractual Services	355.63	10,676.48	14,060.00	3,383.52	24.06%
Other Operating Expenses	174.72	4,493.62	14,285.00	9,791.38	68.54%
Total Assessor's Office	<u>10,141.14</u>	<u>116,289.19</u>	<u>155,705.00</u>	<u>39,415.81</u>	<u>25.31%</u>
Total Expenses	<u>43,390.88</u>	<u>570,663.36</u>	<u>691,031.00</u>	<u>120,367.64</u>	<u>17.42%</u>
Excess Revenues less Expenses	<u>\$ (42,690.74)</u>	<u>\$ 134,587.03</u>	<u>\$ 0.00</u>	<u>\$ (134,587.03)</u>	
<u>General Assistance Fund</u>					
Revenues	\$ 270.68	\$ 263,351.23	\$ 253,400.00	\$ (9,951.23)	-3.93%
<u>Expenses</u>					
Personnel	15,031.00	136,927.23	175,941.00	39,013.77	22.17%
Contractual Services	1,631.49	24,605.23	26,201.00	1,595.77	6.09%
Other Operating Expenses	597.98	12,992.96	17,067.00	4,074.04	23.87%
Public Support	3,937.13	55,662.45	111,280.00	55,617.55	49.98%
Total Expenses	<u>21,197.60</u>	<u>230,187.87</u>	<u>330,489.00</u>	<u>100,301.13</u>	<u>30.35%</u>
Excess Revenues less Expenses	<u>\$ (20,926.92)</u>	<u>\$ 33,163.36</u>	<u>\$ (77,089.00)</u>	<u>\$ (110,252.36)</u>	
<u>FICA Fund</u>					
Revenues	\$ 32.48	\$ 30,408.92	\$ 30,150.00	\$ (258.92)	-0.86%
Expenses	<u>2,665.18</u>	<u>29,884.46</u>	<u>34,841.00</u>	<u>4,956.54</u>	<u>14.23%</u>
Excess Revenues less Expenses	<u>\$ (2,632.70)</u>	<u>\$ 524.46</u>	<u>\$ (4,691.00)</u>	<u>\$ (5,215.46)</u>	
<u>IMRF Fund</u>					
Revenues	\$ 5.41	\$ 5,068.15	\$ 5,125.00	\$ 56.85	1.11%
Expenses	<u>1,873.99</u>	<u>35,654.52</u>	<u>52,665.00</u>	<u>17,010.48</u>	<u>32.30%</u>
Excess Revenues less Expenses	<u>\$ (1,868.58)</u>	<u>\$ (30,586.37)</u>	<u>\$ (47,540.00)</u>	<u>\$ (16,953.63)</u>	

Zion Township Updates – 4/16/19

Mission: We lead. We empower. We advocate. We connect residents to resources, services and solutions.

Vision: We make Zion better.

Core Values: Humility ~ Encouragement ~ Appreciation ~ Reverence ~ Tenacity

UPDATES ON OFFICE OPERATIONS

- Monthly Report Attached
- Zinnias for Zion is in its 2nd year. Thanks to donations from Ball Horticultural Company and Joyful Butterfly, FREE Zinnia seeds are available to all residents! Planting begins at the end of May! We are also looking for individuals and/or groups to adopt locations throughout the community to plant and tend to. Flowers will be provided.
- The Senior Resource Day is TOMORROW! at the Zion Park District Sports Arena beginning at 8:30am. ALL seniors are encouraged to attend.
- The Job Center of Lake County will be at Zion Township on Saturday, May 4th to process paperwork for youth in the 2019 Summer Work Program.
- April 25th is the anniversary for the Queen Bees of Zion Red Hat Society. They will be meeting at ZoGo's at 2pm to play Bunco, thanks to ReMax Realtor Brenda Lawler.
- ZT is now home to Community ESL classes provided by a partnership with Mundelein High School and District 6. Classes are on Tuesdays and Thursdays for basic and advanced learners. For more information, call 847-949-2200 ext. 1399, 1403 or 1400.
- LIHEAP applications are accepted at ZT each Tuesday from 1-3pm through May, 2019. In 2018, Zion Township was able to process applications totaling \$150,726, assisting Zion residents in accessing funds to help with their Com Ed and North Shore Gas bills.
- FREE counseling services are now being provided at Zion Township thanks to Princesses and Ladies, Inc and Cynthia Lincke. Call Zion Township for more information.

BOARD SPECIFIC ISSUES

- 2018 Annual Report presented.
- Senior Resource Day Guide shared.
- Recommendation by Attorney Scott Nemanich to settle for \$17,800 for Tax Objections.
- The 2019-2020 budget is available for review.
- A meeting is scheduled for 4/18 with My Father's Business to discuss a partnership purchase of a van that the township can utilize for the Summer Work Program and for Red Hat Trips.
- A Community-wide magazine is being evaluated. A decision will be made in April.
- Looking to increase the General Assistance stipend from \$250 - \$350 beginning May 1.

COMMUNITY – KEY RESOURCE FOR HOMELESSNESS: PADS

- ❖ For those facing homelessness obtain a calendar of where shelter is being offered at www.PADSLakeCounty.org. While being sheltered, meals and case management are also provided. Thanks to Christian Assembly of God for being a site!
- ❖ Abiding Love Food Pantry
Each Wednesday from 10am til 1pm at
Christian Assembly of God Church, 2929
Bethel Blvd, Zion (Closed 5th Wednesdays)

Zion Township Monthly Report

March 2019

Programs & Services

■ Community

- Incoming Calls: 441
- Walk-In Clients: 232
- Notary: 3
- Medical Equipment Pantry: 0

■ Senior

- Senior Half-Fare Taxi Tickets: 6
- Senior Birthday Cards: 95

Referrals & Other Agency Application Processing

■ RTA Free or Reduced Ride Program Processing: 8

■ Benefit Access Online Applications Processing: 23

■ Initial Screenings Total: 35

■ Resource Referrals

- Resource Appointments: 34
- Total People Referred: 56
- Total Referrals Made: 107

■ Zion Township Directly Assisted: 49

■ Referrals to Partner Agencies

- Catholic Charities: 4
- Community Action of Lake County: 32
- Community Partners for Affordable Housing: 2
- Cynthia Lincke: 1
- DHS: 1
- Erie Health Center: 1
- Lake County Housing Authority: 1
- Lake County Job Center: 1
- Love INC: 2
- Mathew's Temp. Agency: 1
- Mother's Trust: 1
- Oak Street Health: 1
- PADS: 1
- Prairie State Legal: 2
- Results Realty: 1
- Salvation Army: 1

■ LIHEAP Application Processing (July & Sept. – May)

- Applicants:
- Applications Completed:
- Total Funds Accessed for Zion: No report yet

Assistance Programs

■ Case Manager Appointments: 63

(Sum of Resource, GA, and EA)

■ General Assistance

- Appointments: 19
- Application Pick-ups: 3
- Submitted Applications: 2
- New Recipients: 2
- Denials: 0
- Flat Grant Approvals: 14
 - Transportation: 6
 - Prescriptions: 0
 - GED: 0
 - Substance Abuse: 0
 - Drug Testing: 0
 - Counseling: 0
 - Evaluations: 0
 - Record Expungement: 0
- Completions (terminations): 0
 - Employed: 0
 - SSI Approved: 0
 - Relocation: 0
- Suspended: 0

■ Emergency Assistance

- Appointments: 10
- Total People: 6/\$1,600
- Approved Applications: 5
 - Housing: 4
 - Utilities: 1
 - Work Related: 0
 - Substance Abuse Counseling: 0
- EA Denials: 0
- EA Incomplete Applications: 1

■ Financial Counseling Certificates: 6

■ Emergency Transportation Assistance

- Gas Vouchers: 1
- 1-Day Bus Pass: 2
- Train/Other: 0
- Total Funds Spent: \$38

Submitted by: ZT Staff

T. Supervisor:

