

**MINUTES OF A REGULAR MEETING OF THE TOWN BOARD OF TRUSTEES HELD TUESDAY, FEBRUARY 18, 2014 AT 6:30 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

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Chairman Neal called the meeting to order.

On call of the roll the following answered present: Trustees Hill, Taylor, Flammini, DeTienne, and Chairman Neal. Assessor Wicketts was present.

**MINUTES**

It was moved by Trustee Hill, seconded by Trustee Flammini that the minutes of a Regular Meeting held on January 21, 2014 at 6:30 p.m. and a Budget Workshop held on February 4, 2014 at 10:04 a.m. be approved, all members having received printed copies prior to the meeting. The vote on roll call was: Trustees Hill, aye; Taylor, aye; Flammini, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

**BILLS**

It was moved by Trustee Taylor, seconded by Trustee Hill that bills be authorized for payment as follows:

Township Fund

Assessor’s Office	\$ 30,884.24	
Community Support	\$ 458.61	
Youth Services	\$ 0	
Senior Services	\$ 1,172.67	
Operating Expenses	\$38,883.90	
Township Fund Total Expenses		\$ 71,399.42

General Assistance Fund

Public Support	\$ 11,600.08	
Community Support	\$ 0	
Operating Expenses	\$ 20,985.97	
General Assistance Fund Total Expenses		\$ 32,586.05

FICA Total Expenses \$ 3,136.73

IMRF Total Expenses \$ 15,195.56

**TOTAL BILLS: \$ 122,317.76**

The vote on roll call was: Trustees Hill, aye; Taylor, aye; Flammini, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

Chairman Neal presented a draft of the Zion Township Budget & Appropriations for Fiscal Year 2015. She stated that the Supervisor and Assessor made some hard decisions and made many budget cuts based on recommendations made at the February 4, 2014 budget workshop. She stated that the budget is \$44,000 in the red. Chairman Neal stated that, because of drastic cuts in some line items, she would like to notify other organizations who are working on their respective budgets of any lost revenue they can expect from Zion Township. Trustee Flammini asked what significant budget changes were made since the workshop. Chairman Neal stated that Assessor Wicketts declined filling the commercial deputy assessor position. Trustee Hill asked about any reductions that could be made in the employee health insurance benefit.

Chairman Neal stated that the Township is under contract until August 2014 and that reductions will be pursued upon renewal. Assessor Wicketts stated that, even though it will mean more work for him and his staff, he will not fill the position in his office. He stated that he believes this action is best for the Township and the people of Zion. He stated that he will do his best and the work will be done right. Trustee Hill stated that pressure did come from the Trustees not to fill the position, and if it doesn't work out, the Board will address the possibility of filling the position next year. Assessor Wicketts stated that he intends to turn in the books early, in May, so he will have a longer period in which to prepare for hearings in September.

#### **APPOINTMENT/TEMPORARY DEPUTY TOWN CLERK**

Clerk Burkemper requested permission to appoint Sheryl Spooner as temporary Deputy Town Clerk for the period beginning March 12, 2014 and ending on April 25, 2014 to attend meetings and perform the duties of Town Clerk during her medical leave of absence.

It was moved by Trustee DeTienne, seconded by Trustee Flammini to appoint Sheryl Spooner as temporary Deputy Town Clerk for the period beginning March 12, 2014 and ending on April 25, 2014 to perform the duties of Town Clerk in Clerk Burkemper's absence. The vote on roll call was: Trustees Hill, aye; Taylor, aye; Flammini, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

#### **SUPERVISOR'S REPORT**

Chairman Neal stated the majority of the month was spent working on the budget and finding ways to cut \$256,000 after cutting \$417,000 last year.

Chairman Neal stated that she toured A Safe Place with Benton Township Supervisor Jan Suthard and that A Safe Place utilized the board room for a staff retreat.

Chairman Neal stated that the Lake County Housing Authority is utilizing the board room to meet with clients.

Chairman Neal stated that she arranged for Access Shredding to shred all outdated documents, per the Secretary of State guidelines. She stated that all Township documents were moved from City Hall to the Township office and placed in fire safe cabinets or on designated shelves.

Chairman Neal stated that the Coalition for Healthy Communities will be hosting a ZB Leadership Summit on Saturday, April 5<sup>th</sup> from 8:30a.m. until noon at Market Square.

Chairman Neal stated that Zion Central Middle School represented Zion at the 1 Billion Rising event in Round Lake. She thanked the staff at the Junior High, as well as Officer Jenna Madero from the Zion Police Department, for working with the girls. She thanked Gibbie Buchholtz for attending and videotaping the event.

Chairman Neal stated that several events are being held in the community by the Zion-Benton Public Library, Zion Park District and ZBTHS in celebration of Black History Month.

**ADJOURN**

There being no further business to come before the Board at this time, it was moved by Trustee Flammini, seconded by Trustee DeTienne and unanimously approved the meeting be adjourned at 6:45 p.m. Motion carried.

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Town Clerk