

MINUTES OF A REGULAR MEETING OF THE TOWN BOARD OF TRUSTEES HELD TUESDAY, NOVEMBER 19, 2013 AT 6:30 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

Chairman Neal called the meeting to order.

On call of the roll the following answered present: Trustees Hill, Flammini, Taylor, DeTienne, and Chairman Neal.

MINUTES

It was moved by Trustee Hill, seconded by Trustee DeTienne that the minutes of a regular meeting held October 15, 2013 at 6:30 p.m. be approved, all members having received printed copies prior to the meeting. The vote on roll call was: Trustees Hill, aye; Flammini, aye; Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

BILLS

It was moved by Trustee Taylor, seconded by Trustee Hill that bills be authorized for payment as follows:

Township Fund

Assessor’s Office	\$ 29,354.71	
Community Support	\$ 25.00	
Youth Services	\$ 15.00	
Senior Services	\$ 4,734.14	
Operating Expenses	\$ 46,090.36	
Township Fund Total Expenses		\$ 80,219.21

General Assistance Fund

Public Support	\$ 5,450.21	
Community Support	\$ 0	
Operating Expenses	\$ 15,203.43	
General Assistance Fund Total Expenses		\$ 20,653.64

FICA Total Expenses \$ 5,015.07

IMRF Total Expenses \$ 71.22

TOTAL BILLS: \$105,959.14

The vote on roll call was: Trustees Hill, aye; Flammini, aye; Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

RESOLUTION/PAYMENT AND APPROVAL OF BILLS

It was moved by Trustee Hill, seconded by Trustee Taylor that a Resolution (2013-R-3) be passed to allow staff to pay bills without prior board approval in order to meet payment due dates and avoid late charges, with bills then being brought before the Trustees for approval at the next Board meeting. The vote on roll call was: Trustees Hill, aye; Flammini, aye; Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried. Resolution passed.

RULES GOVERNING RECORDING OF PUBLIC MEETINGS

It was moved by Trustee Flammini, seconded by Trustee Taylor that an Ordinance (2013-O-3) be passed adopting rules governing the recording of public meetings by the public to ensure the Township's compliance with the Open Meetings Act (OMA). The vote on roll call was: Trustees Hill, aye; Flammini, aye; Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried. Ordinance passed.

PROCEDURES FOR ELECTRONIC ATTENDANCE AT MEETINGS

It was moved by Trustee DeTienne, seconded by Trustee Hill that an Ordinance (2013-O-4) be passed creating and adopting procedures for electronic attendance at meetings by Trustees to ensure the Township's compliance with the Open Meetings Act (OMA). The vote on roll call was: Trustees Hill, aye; Flammini, aye; Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried. Ordinance passed.

REGULATING PUBLIC COMMENTS & PARTICIPATION AT MEETINGS

Trustee Hill presented a second draft of the proposed ordinance introduced at the October Board meeting regarding public comments and participation at Board meetings. He stated that the components of this draft allow for more interaction by the public. Trustee Taylor stated that he supports Citizen Comments being moved to the beginning of the meeting agenda, however, he does not support the public being involved in Board discussions other than under the agenda heading of Citizen Comments. Trustee DeTienne concurred with Trustee Taylor.

It was moved by Trustee Flammini, seconded by Trustee Hill that an Ordinance (2013-O-5) be passed creating and adopting procedures for regulating public comments and participation at Township meetings to ensure the Township's compliance with the Open Meetings Act (OMA). The vote on roll call was: Trustees Hill, aye; Flammini, aye; Taylor, nay; DeTienne, nay; and Chairman Neal, aye. Motion carried. Ordinance passed.

UPDATE/DISASTER RELIEF NOTIFICATION POLICY

Chairman Neal stated that she met with Chief Brooks, Chief Lewis, Building Department staff, and Commissioner Hill regarding the creation of a written disaster relief notification policy. She stated that she also visited with the hotel/motels in Zion. They met for the purpose of addressing emergencies and placing people in a hotel/motel when necessary. She stated that, as part of the policy, a Trustee could authorize use of the emergency fund if the Supervisor is not available.

ASSESSOR'S REPORT

Assessor Wicketts stated that he is working on tax appeals and expects to be completed in late December.

Assessor Wicketts stated that a hearing with Calpine is scheduled for 9:00 am. on November 20, 2013 and it is possible that there could be a change in the assessment of between \$30 million and \$135 million.

Assessor Wicketts stated that next year's assessments are expected to decrease another 8 to 10% on owner-occupied residential residences only.

SUPERVISOR'S REPORT

Chairman Neal presented the Zion Township Monthly Report for October 2013.

Chairman Neal made the following announcements:

- Township will deliver Thanksgiving Food Boxes to seniors on Tuesday, November 26th.
- The Coalition for Healthy Communities' Zion Benton Leadership Academy Participants graduated. There is a second year program being added.
- Chairman Neal to visit Zion Senior Cottages on December 3rd at noon and Carmel House on December 4th at 8am.
- Next Zee Bee Run Squad race is the Reindeer Run on Wednesday, December 4th to support Zion ESDA. Packet pickup, as well as a fundraiser for Zion ESDA, will be on Monday, December 2nd from 5-8pm at Culvers.
- Super Senior Program was held at the Zion-Benton Public Library on October 22nd. 18 seniors participated in the Rules of the Road Class and many others were assisted by Secretary of State staff.
- Chairman Neal is working with the Zion Elementary District Youth Leadership Team to create a PBIS video on Respect, Responsibility, Safety and Kindness.
- A meeting was held with the city departments to create an emergency plan for when emergency housing is needed. Chairman Neal visited all 5 hotels/motels in Zion. A policy will be created and presented for approval at the December meeting.
- Chairman Neal attended Township Officials of Illinois Conference November 10, 11, & 12, 2013.
- The Queen Bees of Zion Red Hat Society won the best cheerleading team at the Coalition's Corporate Community Spelling Bee. The Zion Benton Public Library won a battle against Zion-Benton Township High School to bring home the trophy.
- Township Offices will be closed on Thursday, November 28th and Friday, November 29th for Thanksgiving.
- Zion Township is once again partnering with the Zion Schools and Santa for the Very Poor, renamed as Santa VP, and Julie Wendorf to provide Christmas for 80 families in the community.
- A Safe Place will be holding a Summit on Friday, December 6th at 10am at their Zion location and all trustees were encouraged to attend.
- State Representative JoAnn Osmond held an information session at Barton Senior Residence that was very informative on senior issues.

ADJOURN

There being no further business to come before the Board at this time, it was moved by Trustee DeTienne, seconded by Trustee Hill and unanimously approved the meeting be adjourned at 6:50 p.m. Motion carried.

Town Clerk