

**MINUTES OF A REGULAR MEETING OF THE TOWN BOARD OF TRUSTEES HELD TUESDAY, DECEMBER 18, 2012 AT 6:30 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

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Chairman Neal called the meeting to order.

On call of the roll the following answered present: Trustees Flammini, Jim Taylor, Shantal Taylor, DeTienne, and Chairman Neal. Larry Wicketts, Township Assessor, was also present.

**MINUTES**

It was moved by Trustee Shantal Taylor, seconded by Trustee Jim Taylor that the minutes of a regular meeting held November 20, 2012 at 6:32 p.m. be approved as presented, all members having received printed copies prior to the meeting. The vote on roll call was: Trustees Flammini, aye; Jim Taylor, aye; Shantal Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

**BILLS**

It was moved by Trustee Jim Taylor, seconded by Trustee Flammini that bills be authorized for payment as follows:

a. Town Fund –	
Administrative & Operating Expenses	\$ 49,525.00
b. Assessor’s Office	\$ 17,682.00
c. Community Support	\$ 175.00
d. Youth Services	\$ 505.00
e. Senior Services	\$ 3,484.00
f. Social Security Fund	\$ 3,351.00
g. IMRF	\$ 12,030.00
h. Public Assistance	\$ 6,549.00
i. General Assistance	\$ 21,170.00
j. Emergency Assistance	\$ 3,127.00
k. Community Outsourcing	\$ 3,800.00
 TOTAL BILLS:	 \$121,398.00

The vote on roll call was: Trustees Flammini, aye; Jim Taylor, aye; Shantal Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

**REVISED ZION TOWNSHIP EMPLOYEE HANDBOOK**

It was moved by Commissioner Jim Taylor, seconded by Commissioner Shantal Taylor, to receive and place on file the revised Zion Township Employee Handbook. The vote on roll call was: Trustees Flammini, aye; Jim Taylor, aye; Shantal Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried.

**PUBLIC HEARING - TAX LEVY**

Chairman Neal declared the public hearing open for the 2012 Zion Township tax levy at 6:35 p.m.

The estimated property taxes for Zion Township to be levied for 2012 are \$1,585,000.

Chairman Neal invited questions and/or comments from the public. There were none.

Chairman Neal declared the hearing closed at 6:37 P.M.

### **2012 TAX LEVY**

It was moved by Trustee Jim Taylor, seconded by Trustee Shantal Taylor that Ordinance 2012-04 be passed, levying taxes in the amount of \$1,585,000 for all town purposes for Zion Township, Lake County, Illinois, for the tax year 2012, collectible in 2013. The vote on roll call was: Trustees Flammini, aye; Jim Taylor, aye; Shantal Taylor, aye; DeTienne, aye; and Chairman Neal, aye. Motion carried. Ordinance passed.

### **ASSESSOR'S REPORT**

Assessor Wicketts reported that he would be wrapping up the appeals by Friday having processed over 700 this year. He has been predicting a 15% decrease in EAV expected for next year at the last several meetings, however, he now believes the decrease will be 18% in 2013. He stated that there are no signs of leveling off yet, but he expects a leveling off in 2014. Assessor Wicketts stated that, over the last four years, the assessed evaluation in Zion has decreased nearly 40%.

### **SUPERVISOR'S REPORT**

Chairman Neal presented the Zion Township Monthly Report for November 2012.

Chairman Neal made the following announcements:

1. Zion Township has changed its mission statement. Formerly, "Enhancing the quality of life for all Zion residents", it is now "Compassionately challenging Zion residents to overcome hardships and encourage positive life changes."
2. Along with the updated Employee Handbooks, staff is working on rewriting job descriptions for each position at Zion Township. The descriptions will be reviewed with staff and they will officially accept the new positions, as they have added responsibilities based on a thorough review which was done with the help of a consultant.
3. Staff devised a monthly report to keep Trustees better informed of Township activities each month.
4. Kevin Kinnavy from Evoy, Kamschulte, Jacobs and Co completed the Township audit which has been distributed. The report will be placed on next month's agenda, receiving and placing it on file.
5. Resource sheets that were created for Emergency Assistance, Veterans, Disabled and the Latino Community resources were distributed to Trustees. These sheets were created to assist in informing residents of what resources are available to help them better function in the community.
6. After much work to try to revamp the Elf Network this year, collaborating with the ZBMA, the Boys and Girls Club and Love INC, Zion Township reverted to what was done last year with the 80 families being adopted by Santa for the Very Poor, for which Rick Delisle is the contact. Families who were recommended by school social workers will be visiting Zion Township on Wednesday and Thursday to pick up gifts, along with a Christmas decoration for each family made by the Lake County Baptist School students.
7. The Josselyn Center is officially open. They provide mental health services for free to those who have no insurance and can't afford services. They are open on Mondays from 8am-4pm.
8. The schedule for the Queen Bees of Zion Red Hat Society for 2013 has been completed. Anyone interested in participating should call Chairman Neal.
9. Chairman Neal read a letter of support she was asked to provide for the Charmm'd Foundation.
10. The Township office will be closed on Thursday, January 10<sup>th</sup> for an all day staff retreat.

**CITIZEN COMMENTS**

There were no citizen comments.

**ADJOURN**

There being no further business to come before the Board at this time, it was moved by Trustee Shantal Taylor, seconded by Trustee Flammini and unanimously approved the meeting be adjourned at 6:54 p.m. Motion carried.

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Town Clerk