

# Agenda

**REGULAR MEETING OF THE ZION TOWN BOARD OF TRUSTEES TO BE HELD TUESDAY, SEPTEMBER 15, 2023, AT 6:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

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1. Call to order
2. Roll call
3. Pledge of Allegiance to the Flag
4. Agenda Changes
5. Approval of Minutes of a Regular Meeting held on August 15, 2023, at 6:00 p.m.
6. Citizen Comments
7. Authorize bills for payment for August

**Township Fund**

Assessor's Office	\$ 23,894.59	
Community Support	\$5,615.00	
Youth Services	\$2,572.01	
Senior Services	\$2,903.89	
Operating Expenses	\$67,664.15	
<b>Township Fund Total Expenses</b>		<b>\$102,649.64</b>

**General Assistance Fund**

Public Support	\$14,691.05	
Operating Expenses	\$41,249.67	\$55,940.72
<b>General Assistance Fund Total Expenses</b>		

**FICA Total Expenses** \$3,351.87

**IMRF Total Expenses** \$1,043.13

**TOTAL Bills: \$162,985.36**

8. Receive and Place on File – Audit for the year ending April 30, 2023
9. CEJA Grant Discussion
10. Assessor's Report
11. Supervisor's Report/Announcements
12. Decennial Committees Business
13. Adjourn

**MINUTES OF A REGULAR MEETING OF THE TOWN BOARD OF TRUSTEES HELD TUESDAY, AUGUST 15, 2023 AT 6:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

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 Chairman Neal called the meeting to order.

On call of the roll the following answered present: Trustees Holmes, Frierson, Fischer, McDowell, and Chairman Neal. Assessor Davis was also present.

William Bremner led in the Pledge of Allegiance to the Flag.

**AGENDA CHANGES**

It was moved by Trustee Holmes, seconded by Trustee McDowell to accept the Township meeting agenda as presented.

The vote on roll call was: Trustees Holmes, aye; Frierson, aye; Fischer, aye; McDowell, aye; and Chairman Neal, aye. Motion carried.

**MINUTES**

It was moved by Trustee McDowell seconded by Trustee Holmes that the minutes of a Regular Meeting held on July 18, 2023 at 6:00 p.m. be approved with all members having received printed copies prior to the meeting. The vote on roll call was: Trustees Holmes, aye; Frierson, aye; Fischer, aye; McDowell, aye; and Chairman Neal, aye. Motion carried.

**CITIZEN COMMENTS**

Mary Lou Hiltibran, commented on how beautiful the Zinnias look throughout the City. Chairman Neal noted that she would like to start taking pictures of each the location to put on the website. She thanked Ms. Hiltibran for being the resident waterer for the Zinnias in the City.

**BILLS**

It was moved by Trustee Fischer, seconded by Trustee McDowell that bills be authorized for payment as follows:

**Township Fund**

Assessor's Office	\$10,834.98	
Community Support	\$2,820.49	
Youth Services	\$7,581.74	
Senior Services	\$187.88	
Operating Expenses	\$43,493.02	
<b>Township Fund Total Expenses</b>		<b>\$64,918.11</b>

**General Assistance Fund**

Public Support	\$10,895.38	
Operating Expenses	\$16,218.69	
<b>General Assistance Fund Total Expenses</b>		<b>\$27,114.07</b>

**FICA Total Expenses** \$3,483.59

**IMRF Total Expenses** \$1,002.77

**TOTAL Bills:** \$96,518.54

Trustee Frierson asked why there was a discrepancy for June & July. Chairman Neal provided a response from the Business Manager. On the June financials the balance was off by \$301.66 which was due to paying the Board members and having to retract it. They started with the payroll system and there was a mistake of the Board being paid twice and then had to retract one so it threw off the books. The July financials were off \$638.44 which includes the \$301.66 and \$336.78. The books will be readjusted for next month's meeting. Trustee Frierson noted that when he subtracts the amount out it will change the total amount shown for the bills to pay. He suggested looking at it again once they are provided the information. He noted that he was not present for the May meeting but found a discrepancy of \$392.72 in those bills as well. He will check with the Business Manager on this item. Chairman Neal stated there is a learning curve and adjustments in learning the new system.

The vote on roll call was: Trustees Holmes, aye; Frierson, aye; Fischer, aye; McDowell, aye; and Chairman Neal, aye. Motion carried.

### **ASSESSOR'S REPORT**

- We have turned our books in to the county. Assessments are due to be published August 17th. Residents should receive it in the mail shortly thereafter. Information will also be published on the lake county website.
- If anyone chooses to appeal, please note there is a 30-day window to do so. The link to appeal is on our website. There are step by step instruction packets that will be in the box outside the door to the Assessor's Office in City Hall to assist you through the process as well.
- For anyone who does not have computer access, the instruction packets will also be at the Zion library. Please note, the computers have limited time for usage and the staff is not responsible for helping file the claim.
- Friendly reminder that the 2<sup>nd</sup> installment of property taxes is due September 5<sup>th</sup>. Please note, we do not accept payments in our office. You can save on postage and pay by eCheck online through the Lake County Treasurers office website.

### **SUPERVISOR'S REPORT**

- Monthly Client Services is Attached.
- The Summer Work Program ended on July 28th, with 30 youth completing the program and 6 were nominated for Employee of the Year. Winners were Alex Rodriguez, Adriana Giles-Castaneda and Marshon McEwen. Thank you to Adriana Ortiz, Rod Henry, Shardaye Bone, Nayeli Cardenas and Sandra Usher for all your work and dedication to the program Also, thanks to Assessor Colette Davis and the ZB Library for accepting student interns.
- Zion Township will be closed Monday, September 4<sup>th</sup> for Labor Day.
- The Zinnia & Monarch Festival will be held on August 19 and 20 from 1-5pm at the Zion Park District Band Shell, 2400 Dowie Memorial Dr. – Mark your calendar! Details at [ZinniaAndMonarchFestival.com](http://ZinniaAndMonarchFestival.com).
- The Zion Quarterly was out July 1! Please remember to share any community events with Sandra at [ZBQuarterly@gmail.com](mailto:ZBQuarterly@gmail.com).
- Zion Township is partnering with the Coalition for Healthy Communities and University of Illinois Extension to conduct a community-wide study on Whole Health Wellness. Trustee Frierson noted that the survey has been submitted and they are hoping for approval in the next week.
- The Queen Bees of Zion Red Hat Society is in full swing. They recently visited the St Charles Park District for a Paddle Boat Ride. An overnight trip to Sheboygan is planned for September.
- Zion-Benton Township High School is hosting their 3<sup>rd</sup> annual Bee Bash on Wednesday, August 16<sup>th</sup> at 2pm.

Chairman Neal recognized Sheri Miller, the founder of the Charmed Foundation. She stated that she has made a great impact in the community. The Charmed Foundation was a partner in the starting of the Zion-Benton Leadership Academy. She noted that the amount of growth her team has had because they have been able to be a part of the programs with the Charmed Foundation has been amazing. She thanked Ms. Miller and the Charmed Foundation for helping her become the person she has become.

In referencing the monthly service report, Chairman Neal noted that last July they received about 469 calls but this year they have received 760. It has been going up and they have been trying to figure out why. Trustee Frierson questioned the reasoning behind it. They had a pretty extensive conversation about it trying to figure out what may be different. Currently people are in a panic feeling a sense of helplessness. People are calling regularly believing that they cannot get out the rut they are in. Trustee Frierson stated he did not see where the increase flow of some of the other numbers were captured in the other areas. He asked if they can try and capture what the needs are and reevaluate or partner with other agencies. Chairman Neal was asked if they should start tracking those who they could not help. Currently they are not tracking it but she feels it is just as important. It was noted in most situations, residents have already used up all other resources. Another question was who gets an assessment and it was noted that everyone gets an assessment. They do the initial intake with every caller and then put them on a call list for a Case Manager to call them back. Even if they can't help they help to brainstorm to find out what other opportunities are available. She would like to look into this a little further. They have a call waiting list and it is a lot of listening time in trying to unravel what people actually need. Maybe as a first step, they track each call and log how they have helped or not helped. A lot of the calls are residents just looking for information. She noted that it is possible that the increase in calls was due to the Monarch Festival and people requesting information.

Additionally, Chairman Neal toured the Legacy Foundation in Waukegan. They are looking to do a partnership with them where they do a life skills program for all GA clients. They will come to the Township to do a two-hour program once a week. They also had a meeting with the property management team for the laundromat on 24<sup>th</sup> & Sheridan. A lot of GA clients need help with laundry services and they have an app for the washing machines. The General Assistance (GA) clients get a stipend every month to be able to live on and they can use their stipend for laundry. The Township either helps them get back in to the work force or get on disability depending on the situation. Also asked was what services are provided by the Salvation Army; they are rent utilities and mortgage.

### DECENNIAL COMMITTEE DISCUSSION

The following items were the items of discussion for the August 15, 2023 meeting:

#### **OLD BUSINESS:**

Chairman Neal thanked Laura Murrie for noting that the Elf Network was not part of the Collaborative Programs/Initiatives. She noted that it has since been added.

- Elf Network: To be added to Collaborative Programs/Initiatives to full report  
This program was created to help coordinate Christmas gift distributions throughout the community. To guarantee a spot on the list the first 80 families to reach out to Zion Township to fill out the application will be included in the Elf Network Program. This program is a collaboration between Santa's Helpers, Zion Township, Christ Community Church, Kiwanis, Zion Elementary Dist. 6 & Zion Benton High School Dist. 126 and many others.
- Employee Position Descriptions – Organizational chart added - Copies included.
- Kids above all Program – Informed team of resource.
- Best way to Support Love Inc. New Hope Program – Cheri to meet with E.D. Gary Garland
- Public comment ordinance - Copy Included
- Website: Board Calendar posted to website - Copy included
- OMA online training – Link sent for each member to complete and return cert. to Clerk
- Sexual Prevention Training – ZT Team will be participating in a training on Nov 1, 2023.
- PDF's of the efficiency study for committee – shared.
- Schedule closed session to review close session minutes.

#### **NEW BUSINESS:**

Chairman Neal stated the Decennial Report has been mandated by the State of Illinois that every government agency except Cities and Counties has to look at what they can do better. Each month they have been trying to discuss a few of the items that need to be reviewed. The next piece is discussion of the following 3 questions: **What have we done well? What inefficiencies did we identify/what are our next steps? What can we do better or more efficiently?**

She would like to hear from the Committee with answers to the 3 questions beginning with what they have done well.

Laura Murrie noted coordinating with other agencies and sharing what they have learned with other agencies. Chairman Neal shared some of the things she and her team came up with. She asked that others on the Committee email her with things that they may have come up with. They will spend some time on this next month.

#### **What have we done well?**

- Hiring the best team
  - Development mentality – always looking at how to improve processes
  - Managed increased volume of clients and calls as needed – with some months, calls doubling.
  - Our desire to do things the right and best way and to model and support others.
  - Accountability – admit when we are wrong and to learn from shortcomings
  - Cultivating a safe and welcoming environment
  - Being a part of the solution, not the problem – most of the time. ☺
  - Having a YES mentality
- Evolution of the Senior Resource Expo – enabled us to build strong relationships with many agencies
- Agency presentations at staff meetings.

#### **What inefficiencies did we identify/what are our next steps?**

- Marketing and Communication
- How to manage the “water spicket”
- Always looking for ways to be more efficient and effective – welcoming input and feedback and always improving.

Trustee McDowell asked if these were all the categories of what the Township does well. Chairman Neal stated these were just a start to get people thinking. Trustee McDowell named a few, such as: collaborating with other agencies and following best practices for social services. Trustee Fischer stated one of the things mentioned was the time invested when people call in. He asked if it was because when they receive a call they are going through a pre-set number of steps on each call. He suggested taking a looking at the intake process to see if there was a possibility of it being more streamlined. Chairman Neal stated they are constantly revising the script but there is an intake form that they follow. She will make a note to take a look at it.

Laura Murrie suggested that all the agencies that turn in a yearly report get on the same system to analyze and tabulate the data. She feels some of the agencies may inflate the data to make themselves look good and the Township may not getting an accurate description of what they are doing. Chairman Neal stated she will recommend using the same tabulating system on the yearly reports. Ms. Murrie questioned if all the work done with the Red Hats should go under the “What we have done well” category. Rose Salata suggested that it go under a “Senior Life Enrichment” category which would include all senior services.

Trustee Frierson stated he has been noticing over the last couple of months that there seems to be a 2-1 ratio to the number of referrals made and those referred out to other organizations. He was wondering if there were two main needs that were being identified when they tend to refer people out. He was looking at themes of some of the services that they provide to make sure they make the best use of the report. Chairman Neal stated the 2 agencies they refer for utilities, rent and mortgage are Salvation Army & Mother’s Trust Foundation.

William Bremner noted that a recent survey showed that 32% of senior citizens do not have a computer or access to email or internet. He feels they should consider other ways to try and contact senior citizens. Chairman Neal stated that is part of the reason that they started the ZB Quarterly to be able to have a “mailed out” publication to all residents. All taxing bodies collaborate on the magazine so as to share the costs and to make sure every taxing body is invested and involved in doing the magazine. The magazine is done in both English & Spanish so as to reach everyone in the community. A resident made a comment that she likes the fact that there are paper copies to be able to read the information about the meetings.

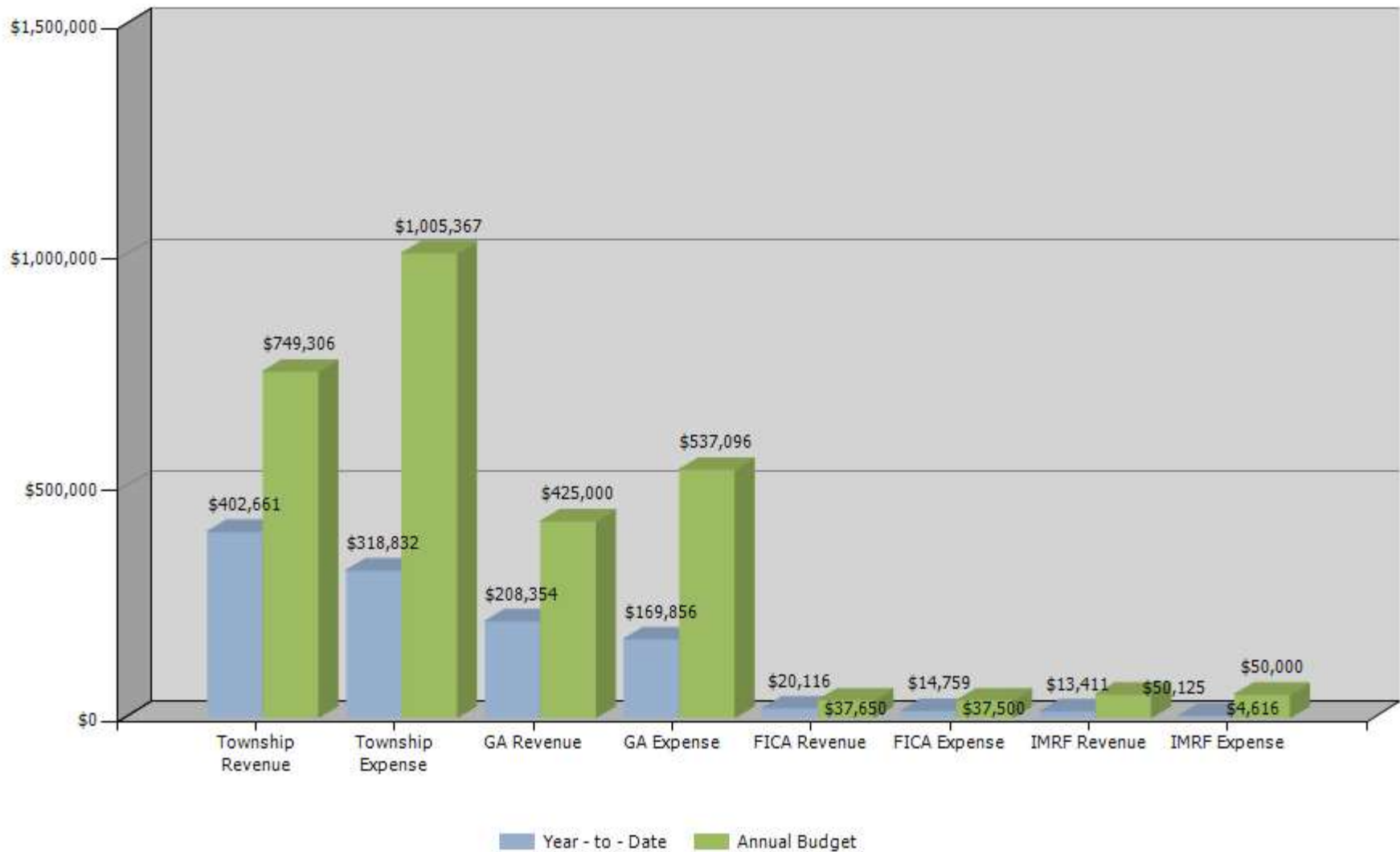
Trustee Frierson stated that he had a chance to speak with residents through the listening sessions that they have been doing. He also had discussions at the Coalition meeting regarding unhoused youth. He reached out to a few potential organizations to see what kind of services are available. He received a list of agencies that provide different services for youth throughout the County that they never knew about. He asked if anyone knows about resources available that they please send them to him. He noted that it has been very eye opening that some of the things that are taken for granted. One of the things that came up was something as simple as going to the grocery store. In some stores, apps are needed to take advantage of discounts or to get things on sale. They never really think about how this impacts seniors or those who are underserved and don't have access to a smart phone or internet. Those things are a barrier and from a Coalition stand point, those are things they look at to try and remove barriers in the community. Rose Salata mentioned the SNAP program that provides food for those on a fixed income. She thought that they may also qualify for free or reduced internet. Trustee Frierson noted that program was called the Waukegan Connect Program. He stated they are trying to get them to change the name of program as they help all people in Lake County. Chairman Neal noted that they are working on doing that as they are starting to share the information in the grade schools. Ms. Salata suggested sharing the information with the seniors so they know there are resources available to them. Chairman Neal spoke about the possibility of doing a program at the Senior Resource Day. Mary Lou Hiltibran proposed the idea of matching high school students with seniors to offer them help. Trustee Holmes noted that she recalls a time when there was a list of contractors that would help seniors keep up with their homes and properties. Chairman Neal stated years ago she tried to put together a list of contractors that seniors could trust but they started having liability issues with the recommendations. Ms. Salata also mentioned the program Christmas in April or Rebuilding Together where seniors could sign up and get stuff done in their homes. Chairman Neal stated that is what Senior Resource Day is all about; giving the seniors options on different services that are offered.

**ADJOURN**

There being no further business to come before the Board at this time, it was moved by Trustee Frierson, seconded by Trustee Holmes, and unanimously approved the meeting be adjourned at 6:51 p.m. Motion carried.

  
Town Clerk

**Zion Township  
Revenue & Expense  
Actual vs. Budget  
For the 4 Months Ended August 31, 2023**



**Zion Township  
Income Statement  
Summary Actual vs. Budget  
As of August 31, 2023**

	<u>Month-to-Date Actual</u>	<u>Year-to-Date Actual</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>Remaining Budget</u>
<b><u>Township Fund</u></b>					
<b>Revenues</b>	\$ 12,324.89	\$ 402,661.27	\$ 749,306.00	\$ 346,644.73	46.26%
<b><u>Operating Expenses</u></b>					
Personnel	38,047.27	131,115.26	473,121.37	342,006.11	72.29%
Contractual Services	16,404.21	38,890.07	102,080.35	63,190.28	61.90%
Other Operating Expenses	13,212.67	29,866.97	54,697.00	24,830.03	45.40%
Capital Outlay	0.00	1,018.50	49,019.00	48,000.50	97.92%
<b>Total Operating Expenses</b>	<u>67,664.15</u>	<u>200,890.80</u>	<u>678,917.72</u>	<u>478,026.92</u>	<u>70.41%</u>
<b>Community Support</b>	5,615.00	18,711.48	22,250.00	3,538.52	15.90%
<b>Youth Services:</b>					
Summer Work Program	2,572.01	12,640.71	17,600.00	4,959.29	28.18%
<b>Total Youth Services</b>	<u>2,572.01</u>	<u>12,640.71</u>	<u>17,600.00</u>	<u>4,959.29</u>	<u>28.18%</u>
<b>Senior Services:</b>					
Senior Meals	0.00	3,000.00	3,300.00	300.00	9.09%
Senior Transportation	234.50	3,696.50	17,500.00	13,803.50	78.88%
Senior Support	2,669.39	7,240.90	14,500.00	7,259.10	50.06%
<b>Total Senior Services</b>	<u>2,903.89</u>	<u>13,937.40</u>	<u>35,300.00</u>	<u>21,362.60</u>	<u>60.52%</u>
<b>Assessor's Office:</b>					
Personnel	21,006.11	64,645.37	190,629.65	125,984.28	66.09%
Contractual Services	2,197.87	6,119.70	42,270.00	36,150.30	85.52%
Other Operating Expenses	690.61	1,886.47	18,400.00	16,513.53	89.75%
<b>Total Assessor's Office</b>	<u>23,894.59</u>	<u>72,651.54</u>	<u>251,299.65</u>	<u>178,648.11</u>	<u>71.09%</u>
<b>Total Expenses</b>	<u>102,649.64</u>	<u>318,831.93</u>	<u>1,005,367.37</u>	<u>686,535.44</u>	<u>68.29%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ (90,324.75)</u>	<u>\$ 83,829.34</u>	<u>\$ (256,061.37)</u>	<u>\$ (339,890.71)</u>	
<b><u>General Assistance Fund</u></b>					
<b>Revenues</b>	\$ 5,524.24	\$ 208,354.12	\$ 425,000.00	\$ 216,645.88	50.98%
<b><u>Expenses</u></b>					
Personnel	31,175.87	94,901.27	284,278.22	189,376.95	66.62%
Contractual Services	7,282.08	13,125.67	29,001.33	15,875.66	54.74%
Other Operating Expenses	2,791.72	11,209.54	22,816.50	11,606.96	50.87%
Public Support	14,691.05	50,619.49	201,000.00	150,380.51	74.82%
<b>Total Expenses</b>	<u>55,940.72</u>	<u>169,855.97</u>	<u>537,096.05</u>	<u>367,240.08</u>	<u>68.38%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ (50,416.48)</u>	<u>\$ 38,498.15</u>	<u>\$ (112,096.05)</u>	<u>\$ (150,594.20)</u>	
<b><u>FICA Fund</u></b>					
<b>Revenues</b>	\$ 286.28	\$ 20,115.76	\$ 37,650.00	\$ 17,534.24	46.57%
<b>Expenses</b>	<u>3,351.87</u>	<u>14,758.62</u>	<u>37,500.00</u>	<u>22,741.38</u>	<u>60.64%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ (3,065.59)</u>	<u>\$ 5,357.14</u>	<u>\$ 150.00</u>	<u>\$ (5,207.14)</u>	
<b><u>IMRF Fund</u></b>					
<b>Revenues</b>	\$ 190.86	\$ 13,411.29	\$ 50,125.00	\$ 36,713.71	73.24%
<b>Expenses</b>	<u>1,043.13</u>	<u>4,615.84</u>	<u>50,000.00</u>	<u>45,384.16</u>	<u>90.77%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ (852.27)</u>	<u>\$ 8,795.45</u>	<u>\$ 125.00</u>	<u>\$ (8,670.45)</u>	



## Assessor Monthly Report

- Appeal filings were closed on September 18th.
- We are still in the process of completing them out and preparing for upcoming hearings as they are scheduled by the county. All in-person or phone hearings will be held from 8:00 am-12:00 pm and letter hearings in the afternoon.
- September 27<sup>th</sup> is National Assessors Day.
- **In the community:** We attended the Annual Labor Day Parade which was a huge success after a hiatus due to a change in guard. We also participated in the back to school Bee Bash at ZBTHS where we were able to educate both the students and parents on property assessments.
- Zion Leaders Group will have our Quarterly meeting next month on October 25<sup>th</sup> at ZBTHS to continue the conversation on solutions and outcomes.

# Zion Township Updates – 9/19/23

*Mission: We lead. We empower. We advocate. We connect residents to resources, services and solutions.*

*Vision: We make Zion better.*

*Core Values: Humility ~ Encouragement/Education ~ Appreciation ~ Reverence ~ Tenacity*

## BOARD SPECIFIC ISSUES

- Decennial Committees on Local Government Efficiency Act.
- CEJA Grant Discussion
- The office will be closed on October 9 for Indigenous People's Day/Columbus Day and November 10 for Veteran's Day and November 11-12 for staff to attend the Township Officials of Illinois Conference. Calls will be answered that day but the office will not be open.
- Supervisor Cheri Neal will be on vacation from September 26 through October 11, 2023.
- Discussion on number of calls and strategy to address.

## ZION TOWNSHIP UPDATES

- Monthly Client Services is Attached.
- The Zion Quarterly will be out October 1! Please remember to share any community events with Sandra at [ZBQuarterly@gmail.com](mailto:ZBQuarterly@gmail.com).
- Zion Township is partnering with the Coalition for Healthy Communities and University of Illinois Extension to conduct a community-wide study on Whole Health Wellness. Details to come!
- The Queen Bees of Zion Red Hat Society is in full swing. They recently participated in the Labor Day Parade and had an overnight trip to Sheboygan, WI and fun was had by all 10 attendees. Anyone who wants to join the group, please call Zion Township at 847-872-2811.
- The Coalition for Healthy Communities Corporate Community Spelling Bee is fast approaching – November 2, 2023. Zion Township will be sponsoring the Queen Bees of Zion Red Hat Society's team. Come out and cheer them on! CHC is looking for additional team sponsors as well! Also, the ZBLA is in full swing with 6 participants and
- All staff completed the Peer Support Specialist online training through Northern Illinois University. Rex Jones will be conducting sexual harrasment training for the team on Wednesday, November 1.
- With Northpoint Resources combining with Aspire and moving out of Zion, we needed a new partner to create our Senior Birthday cards. ZBTHS's Transition Special Needs Class has taken on that role. Students are visiting Zion Township, creating the cards and stuffing them on a monthly basis. A perfect partnership!
- The Zion-Benton Leadership Academy will be hosting a Round Table Leaders Discussion at the ZB Library on Monday, October 16<sup>th</sup> from 7-9pm. Please see attached flyer.
- Zion Township is collecting names of families who are in need for the Christmas holiday. Please have them call the office to sign up.
- The Zinnia and Monarch Festival was by all accounts, a HUGE success! Thanks to all that contributed. The committee is already working on ways to improve it for next year!
- The Illinois Secretary of State Mobile Driver Services Facility will be visiting the ZB Library on Tuesday, October 17<sup>th</sup> from 10am - 2pm. To schedule an appointment for a Real ID call Zion Township at 847-872-2811.

# Monthly Report

August 2023

## Programs & Services

### Community

- Incoming Calls: 679
  - 2022: 619
  - 2021: 525
- Notary: 7
- Medical Equipment Pantry: 4
- Passports: 16
- Voter Registration: 0

### Senior

- Senior Half-Fare Taxi Tickets: 8
- Senior Birthday Cards: 95

Financial Counseling Certificates: 3

## Referrals & Other Agency Application Processing

RTA Free or Reduced Ride Program Processing: 8

Benefit Access Online Applications Processing: 12

Initial Screenings Total: 67

### Resource Referrals

- Resource Appointments: 35
- Total People Referred: 54
- Total Referrals Made: 87

Zion Township Direct Referrals: 37

### Referrals to Partner Agencies

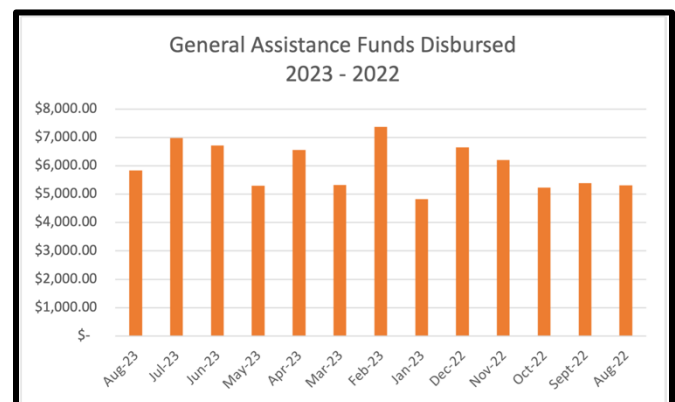
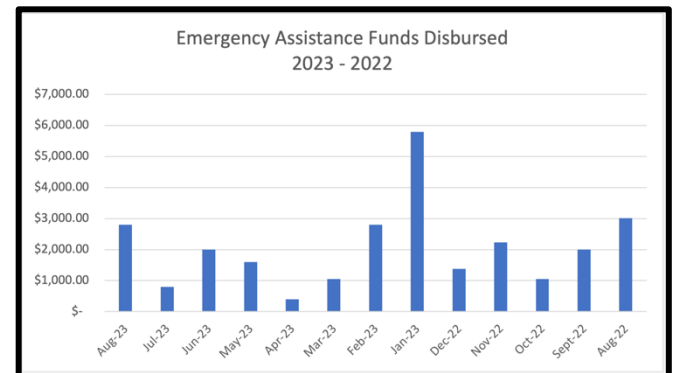
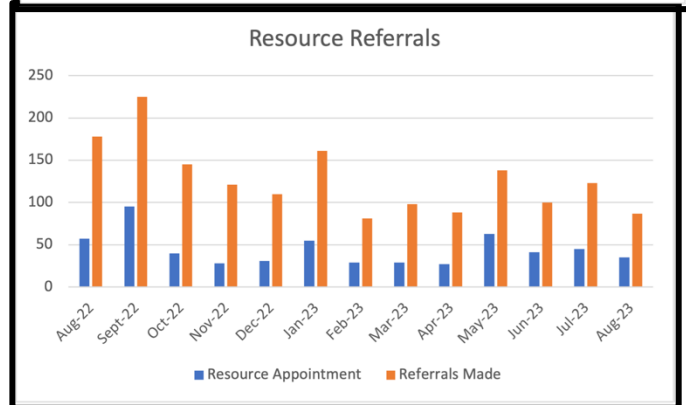
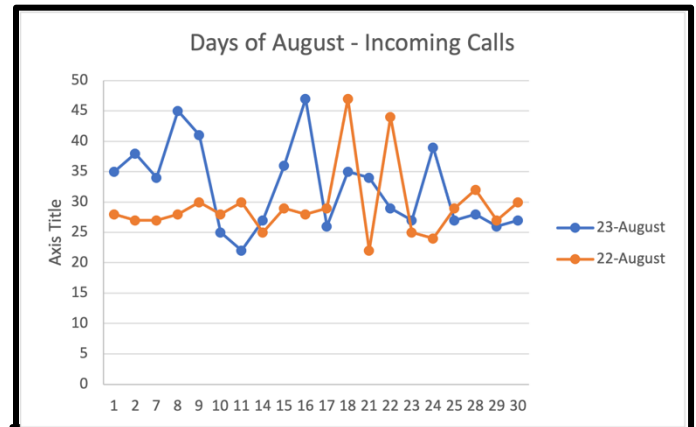
- Benton Township: 1
- Catholic Charities: 1
- ComEd: 1
- Community Action Partnership of Lake County: 6
- Community Partners for Affordable Housing: 8
- Keeping Families Covered: 8
- Lake County Housing Authority: 1
- Lake County Job Center: 6
- Landlord: 1
- Love INC: 6
- Mother's Trust: 4
  - Applications submitted: 4
  - Applications approved: 5/\$4,000
- Salvation Army: 11
  - Applications submitted: 9
  - Applications approved: 11/\$8,404.18
- St. Vincent DePaul: 1

Case Manager Appointments: 67

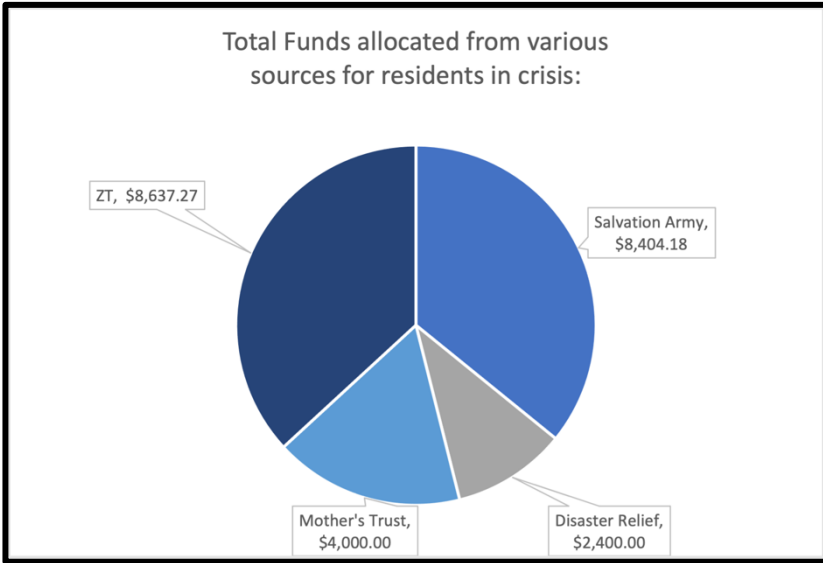
(Sum of Resource, GA, and EA)

### LIHEAP/LIHWAP

- Applications submitted: 0 seasonal program
- Total funds accessed for Zion: **June: \$758.93**
- Report not yet available for April & May



# Assistance Programs



## General Assistance

- Appointments: 24
- Application issued: 0
- Submitted Applications: 1
- New Recipients: 2
- Denials: 0
- **Flat Grant Approvals: 24/\$5,837.27**
  - Transportation: 8
  - Prescriptions: 0
  - GED: 0
  - Substance Abuse: 0
    - Drug Testing: 0
    - Evaluations: 0
  - Counseling: 0
  - Record Expungement: 0
- Completions (terminations): 8
  - Employed: 0
  - SSI Approved: 2
  - Relocation: 0
  - Other: 0
- Suspended: 0

## Emergency Assistance

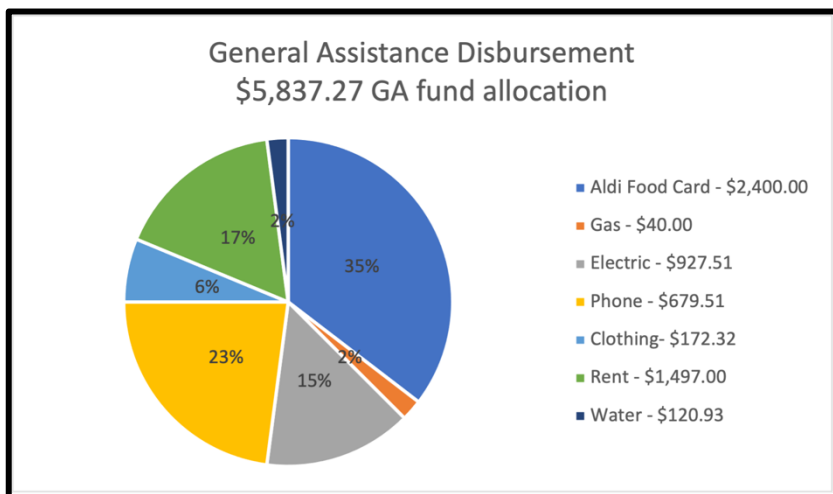
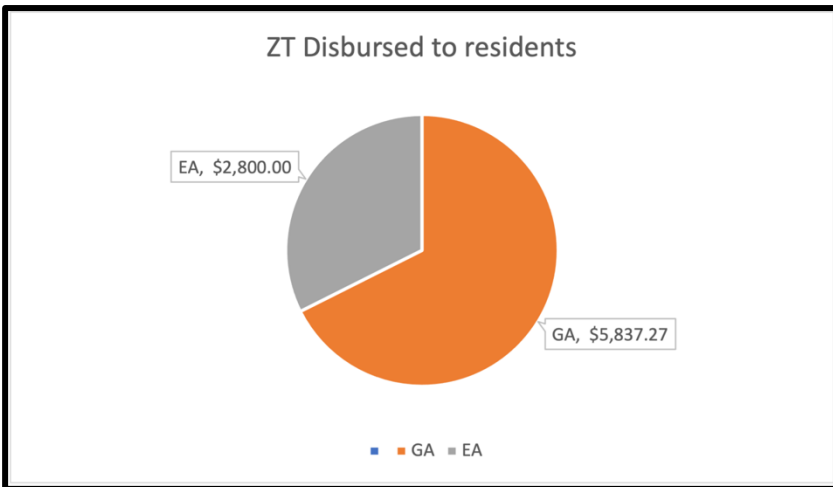
- Appointments: 8
- Total People: 7
- **Approved Applications: 7/\$2,800**
  - Housing: 4
  - Utilities: 4
  - Work Related: 1
  - Substance Abuse Counseling: 0
  - Transportation: 0
  - Other: 0
- EA Denials:
- EA Pending Applications: 0

## Disaster Relief

- **Applications submitted: 6**
- Applications approved: 6/\$2,400

## Emergency Transportation Assistance

- Gas Vouchers: 0
- Bus Pass: 0
- Train/Other: 0
- Total Funds Spent: \$0



Submitted by: ZT Staff

Township Supervisor: \_\_\_\_\_

*Christy Neal*